

## Withdrawal Request Form- Spring 2022

**According to Syracuse University policy, a student can withdraw from a Spring 2022 course only until May 13, 2022.**

If you wish to withdraw from the SU course(s) you are officially registered in, it is the student's responsibility, not the instructors, to submit the withdrawal form before the deadline. No withdrawal will be processed via email or telephone.

Student Name \_\_\_\_\_ SU ID# \_\_\_\_\_

High School \_\_\_\_\_ Date \_\_\_\_\_

Course(s) for Withdrawal	
Course Prefix and # (ex CHE 113)	Instructor Signature (required)

Please Note: A withdrawal option (available only for your Syracuse University course(s) posts as a "WD" on the student's SU Transcript. This means that the grade earned will not calculate in his/her grade point average. The withdrawal only removes a grade; it does not remove the financial responsibility to the University.

Student Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Return to

- Fax to: 315-443-1626
- Mail to: SU Project Advance 400 Ostrom Ave., Syracuse, NY 13244
- Scanned and emailed to [suparegistration@syr.edu](mailto:suparegistration@syr.edu)
- Email notification will be sent when the drop request has been officially processed