

2023-2024 Student Academic Year Calendar and Course Registration Guide

2023-2024 Tuition rate: \$115 per credit hour

Student Registration Dates and Deadlines	Fall 2023	Spring 2024
Online Registration Portal Opens	September 6th	January 29th
Online Registration Portal Closes	September 22nd	February 16th
Signed Application Form Due in SUPA Office <i>Invoices will be sent upon receipt of signed application</i>	September 29th	February 27th
Tuition Assistance Applications Due	September 29th	February 27th
Incomplete Registration Applications Deleted <i>Unsigned or incomplete applications deleted in our system</i>	October 13th	March 25th
TUITION DUE DATE <i>Students who do not pay in full by this date will not be registered for SU course credit. No exceptions. Any partial payments will be refunded after this date.</i>	November 1st	April 1st
Drop Deadline <i>Full refunds given if course dropped by this deadline</i>	November 15th (Fall and year-long)	April 17th (Spring only)
Withdraw Deadline <i>No refunds provided, a grade of "WD" will appear on student transcript</i>	January 5th (2024)	May 10th
Syracuse University Grades Posted <i>Students can view their grades after this date. For instructions, visit supa.syr.edu/transcripts</i>	2/16/24	6/21/24

NOTE REGARDING FINANCIAL OBLIGATION:

For a student to be officially registered for an SU course through Project Advance, full payment of the course tuition **MUST** be received by the payment deadline (**Spring= April 1st**). If full payment is not received by the payment deadline, the student will be removed from the Syracuse University class roster and ineligible for college credit for the course.

If the student is officially registered for the SU course and then decides they no longer want SU credit, the student **MUST** submit a Drop Course Form to the Project Advance office by the Drop Deadline of (**Spring 2024 = April 17th**) to receive a full refund.

SUPA CONTACT INFORMATION, FORMS, AND LINKS

CONTACT INFORMATION:

Syracuse University Project Advance
400 Ostrom Ave, Syracuse, NY 13244
Phone: (315) 443-2404
Fax: (315) 443-1626 or 2585
Email: supahelp@syr.edu
Live Chat: <http://supa.syr.edu/livechat/>
Office Hours: 8:30 AM- 5:00 PM

Registration: supa.syr.edu/register
Tuition and Payments: supa.syr.edu/tuition
Tuition Assistance: supa.syr.edu/tuition-assistance
Drops/Withdraws: supa.syr.edu/forms

Download the full SUPA Student Guide:
supa.syr.edu/studentguide

Course Registration Guide 2023-2024

Registration Overview at supa.syr.edu/register

Tuition is \$115 per credit hour; e.g. ECN203 is a 3-credit course so tuition will be \$345

BEFORE YOU START

All Students (returning and new) will need the following:

- List of ALL courses and their class times you wish to register for.
If taking multiple SU courses, **only one application should be completed.**
- Student social security number (required for university to comply with federal guidelines)
- Student AND Parent/guardian e-mail addresses and cell phone number.
- A computer where you can download and print a PDF document.

Please note: we recommend you do NOT use your high school assigned email address, as these are often deleted at the end of the senior year. This can affect your ability to order transcripts after the course is complete.

- Registration and Payment reminders will be sent to the email addresses provided. It is your responsibility to check your inbox and/or junk folders.

REGISTRATION PROCESS

STEP 1: REGISTER/LOGIN and SELECT COURSES

NOTE: if you have previously taken an SU course through SUPA, you do NOT have to complete the application again. Simply select "I have filled this form before" and click "login here". Then use your email, SUID and password to log in. Then proceed to "Register for Courses".

- Go to pass.supa.syr.edu.
- Click "High School Student", then "United States of America".
- Click "Register for Courses".
- Fill out the application. When complete, click "Create Application".
- On the left-hand side of the screen, click "Register for Courses".
- Select all the courses you wish to register for from the list. You may select more than one.
- When all courses have been selected, click "Register for Selected". You will then have the opportunity to review your selection and remove a course if you want.

STEP 2: PRINT, SIGN and SUBMIT DOCUMENTS

A parent/guardian signature is required to confirm their consent for you to enroll in a Syracuse University course and to acknowledge responsibility for the associated course tuition.

- Click "Print Application" from the menu on the left-hand side. Then click "Download PDF Application".
- Your application will download to your computer where it can be printed, saved or both.
- The application must be signed by **both the student and parent/guardian** and returned to the SUPA instructor or SUPA coordinator.

You will NOT be officially registered until Project Advance receives your signed application by the registration deadline and your full payment by the payment deadline.

TUITION ASSISTANCE

Need-based tuition assistance is available, e.g. for students who meet the federal guidelines for free and reduced lunch based on household income requirements.

If you believe that you might be eligible for tuition assistance, you must submit the tuition assistance form and requested documents by the same deadline as the signed registration application form for consideration. If you are a returning student and were awarded tuition assistance in the fall, your award will carry over. You do not need to apply for the spring term. Please see our website for criteria and forms at: supa.syr.edu/tuition-assistance

STEP 3: TUITION and PAYMENT

- Invoices will be sent after the signed registration application is received in our office. You should retain a copy of your signed application for your own records.
- Students who apply for and receive tuition assistance will receive a new invoice reflecting the adjusted tuition.
- Payment in full is due by the payment deadline listed on the front of this document. Otherwise, students will be removed from the Syracuse University course roster and will not be registered for college credit. Any partial payments will be refunded if this occurs.

TUITION and PAYMENTS

TUITION

Tuition for Syracuse University courses taken through Project Advance is \$115 per credit hour.

DIRECT BILLED SCHOOLS

Some schools, such as Syracuse City School District, utilize grants or other funds to pay for their students' Syracuse University course tuition. If your school is one of these "Direct Billed" schools, you will not receive an invoice for your course tuition. However, please note students are still responsible for meeting deadlines for registration, drops and withdraws.

PAYMENT

Payment can be made through our secure online system, by check, or by credit card over the phone. Please visit supa.syr.edu/tuition for more information.

Course Payment Options/Invoices

Invoices are generated monthly and mailed to the attention of the parent /guardian at the home address provided on the application. If your High School is paying student tuition, they have been designated as “direct billed” and will be invoiced directly.

Any questions regarding billing, please contact our accounting clerk at supabilling@syr.edu.

For a student to be officially registered for an SU course through Project Advance, full payment of the course tuition **MUST** be received by the payment deadline (**Spring= April 1st**). If full payment is not received by the payment deadline, the student will be removed from the Syracuse University class roster and ineligible for college credit for the course.

If the student is officially registered for the SU course and then decides they no longer want SU credit, the student **MUST** submit a Drop Course Form to the Project Advance office by the Drop Deadline of (**Spring 2024 = April 17th**) to receive a full refund.

Types of payment options:

- 1) Online Bill Pay (credit card only) <https://pass.supa.syr.edu>,
- 2) Checks and credit card information received by mail,
- 3) Credit card payments received by phone.

If you apply for and receive tuition assistance, a new invoice will be generated and sent to the home address provided. Payment will still be due by the listed payment deadlines.

Tuition Assistance

Project Advance offers tuition assistance to eligible students. Eligibility is primarily based on federal guidelines for low-income families. However, students who are experiencing unexpected financial hardships, such as a sudden loss of employment in the household or sudden military deployment, should also consider applying. Funding is limited and applications are considered until the payment deadline (SPRING: 2/27/24).

Once submitted, the decision will be sent to both the student and parent via email. If approved, students will receive anywhere from a 60%-70% reduction in tuition. The application for tuition assistance only needs to be submitted once per academic year.

Required documentation:

- Brief (under 500 words) personal statement describing your financial situation (i.e. why are you applying for aid)
AND
- The most recent 1040 Federal Income Tax Form filed in the household (i.e. for 2023 academic year, please submit the 1040 from 2022)

Students and/or their parents/guardians can apply for financial aid in two ways:

- Log in to PASS and fill out the form under Tuition Assistance on the left-hand menu,
- Download and complete the Student Tuition Assistance Application form and return it by the deadline (SPRING: February 27) with the required documentation.

If you have any questions about tuition assistance eligibility, please email us at supabilling@syr.edu. Forms are available at supa.syr.edu/tuition-assistance.

Haudenosaunee Promise Scholarship Program

Syracuse University has extended the Haudenosaunee Promise Scholarship Program to include Syracuse University Project Advance (SUPA). The Promise seeks to make the rich educational experiences and opportunities of Project Advance available to qualified Haudenosaunee high school students. The Promise expresses Syracuse University's gratitude and appreciation for the historical, political, and cultural legacies of the Haudenosaunee and honors the continually growing relationship between us.

BENEFITS

Qualified Haudenosaunee high school students receive financial assistance of 90% to enroll in SU courses offered through Project Advance.

ELIGIBILITY

To be eligible to apply, students must be:

- Be a high school student with senior standing, or a home-schooled student equivalent to the senior year of

high school for online courses.

- Be a certified citizen of one of the Haudenosaunee Nations (Mohawk, Oneida, Onondaga, Cayuga, Seneca, or Tuscarora).
- Reside on one of the Haudenosaunee Nation territories listed below for a minimum of three years prior to and during enrollment in SU courses through Project Advance.
- Apply for the scholarship by the SUPA registration deadline (see registration page for deadlines).

You do not need to be a citizen of the US or Canada to be eligible for the Promise.

Indigenous Pathways Program for Project Advance Students

In addition to the Haudenosaunee Promise Scholarship Program, Syracuse University Project Advance offers tuition assistance for Project Advance students from any Indigenous Tribe or Nation who meet the on-campus criteria for the University's Indigenous Pathways Grant Program. See eligibility requirements below.

Instituted in 2020, the Indigenous Pathways Grant seeks to provide viable pathways to higher education opportunities at Syracuse University by offering need-based aid to Native American and Indigenous students from the U.S. and Canada who matriculate at Syracuse University.

Project Advance is pleased to extend tuition assistance support to its *non-matriculated* Indigenous SUPA students enrolled in Syracuse University courses at partner high schools.

BENEFITS

Qualified Native American and Indigenous high school students receive tuition assistance of 75% to enroll in Syracuse University courses through Project Advance.

ELIGIBILITY

To be eligible to apply, students must be:

- Indigenous verified - Indigenous students who have self-identified and who have submitted a copy of a tribal ID card and/or letter from their tribal leadership verifying citizenship.
- Students who are not enrolled themselves may submit their parent's/grandparent's information if the latter is enrolled in either a state or federally recognized Tribe/Nation.
- Apply for the scholarship by the SUPA registration deadline (~~FALL: 9/29/23~~; SPRING: 2/27/24)
- As part-time, non-matriculated, i.e., *non-degree-seeking* students, Project Advance students are NOT required to submit a FAFSA form or CSS/PROFILE to document financial need to be eligible for the Indigenous Pathways Program through Project Advance. (NOTE: students who have graduated from high school and are planning to matriculate to Syracuse University should review all requirements for applying to the University's Indigenous Pathways Grant at <https://www.syracuse.edu/admissions/undergraduate/native-american/scholarships-aid-resources/>.)

For more information on the Haudenosaunee Promise and the Indigenous Pathways Program at Syracuse University, e-mail Tammy Bluewolf-Kennedy or call the SU Office of Admissions at 315.443.4844.

Student/Parent Registration Highlights (2023-2024)

Prior to Registration:

- List of classes chosen to register for SU Credit / Class times
- Student Social Security number (required for university to comply with federal guidelines)
- Parent & Student email address (if possible- not HS address) and cell phone number
- Review registration time period (Spring '24 1/29 to 2/27/24)

Registration:

- Complete Online Application / <https://pass.supa.syr.edu>
- Cost: \$115.00 per credit hour (e.g., Economics, 3 credit course = \$345.00)
- Select all classes on (1) application,
- Print Application - Student and Parent signatures required.
- Return signed application to Instructor (by deadline of February 27, 2024 Spring Only).
- In need of tuition assistance? Submit form and required documentation located at <https://supa.syr.edu/downloads> by February 27, 2024.

Officially Registered:

- Signed Application is received and processed by Syracuse University Project Advance upon receipt from HS Instructor.
- Course tuition must be paid in full by the April 1, 2024 deadline to be officially registered for SU credit.
- A Welcome Letter is emailed to both parent and student (SU ID Number is in the student email only).
- Invoice is generated and mailed to the home address (it contains the students SUID number and Access Code to make an online payment <https://pass.supa.syr.edu>).

Drops / <http://supa.syr.edu/downloads>

- Once officially registered, the only way to remove your financial responsibility to the University is to drop the class by the date on registrars' calendar.
- Form must be signed by student, Parent and Instructor and returned to SUPA.
- Last Day to Drop Course is April 17, 2024, for Spring Only courses.

Withdrawals / <http://supa.syr.edu/downloads>

- Once past the drop date the student only has the option to withdraw, however this does not remove your financial responsibility to the University.
- A WD will appear on the student's transcript instead of a grade.
- Last day to Withdraw from Course May 10, 2024- Spring & Year Long Sequence courses.

Grades / <https://myslice.syr.edu>

- A letter grade is assigned into the University system for you by your instructor.

Transcripts / <http://supa.syr.edu/transcripts>

- You are only eligible to request a transcript after your grade has been posted.

Understanding a SUPA Drop Request 2023-2024

What does Dropping an SU course mean?

Dropping a course means that you are removing a course you were officially registered in. The dropped course will not appear on your college transcript. Drop request forms are located on the SUPA website.

What happens when you drop?

A drop will result in a full refund of any tuition paid and it removes the class from your SU record as if it never existed. Your instructor will no longer see you listed on their SU class roster.

I officially registered for an SU course, but my schedule changed, and I never attended. Am I still financially responsible?

Yes, not attending the class is not an official drop of the class. SU needs to know that your schedule changed, and you are not attending the course prior to the drop date as noted. It is the student's responsibility to notify SUPA of any changes that occur within the high school schedule.

Can I drop my SU course via email or phone?

No, we must receive the official Drop form signed by student, parent, and instructor.

What if I missed the Drop Deadline?

Please contact the Syracuse University Project Advance Office at 315-443-2404 or email us at supahelp@syr.edu if there were changes in your class schedule after the deadline.

When can you Drop?

Fall Only Semester Course (*e.g. ECN 203 / 3 credits*)

If Project Advance receives the signed drop request prior to Friday, 11/15/23, you are entitled to a full refund. After 11/15/23 you are no longer eligible to drop the course and no refunds are issued.

Yearlong Course (*e.g. CHE 113 / 4 credits*)

Typically registered in the fall semester

If Project Advance receives the signed drop request prior to Friday, 11/15/23, you are entitled to a full refund. After 11/15/23, you are no longer eligible to drop the course and no refunds are issued.

Sequence Course, 1 section in fall and 1 section in spring (*e.g. HST 101/HST 102 / 3 credits each*)

You register for both in the fall semester as they are linked together.

If Project Advance receives the signed drop request, typically for both sections prior to Friday, 11/15/23, you are entitled to a full refund. After 11/15/23, you are no longer eligible to drop the course and no refunds are issued.

Spring Only Semester Course (*e.g. PST 101 / 3 credit*)

Register in spring semester only

If Project Advance receives the signed drop request prior to Friday, 4/17/24, you are entitled to a full refund. After 4/17/24, you are no longer eligible to drop the course and no refunds are issued.

Exceptions / Documentation Required:

Student is ill an unable to complete the course / Doctor's note required.

Student moved out of district / Guidance documentation required

Student graduated early / Guidance documentation required.

Questions? Email suparegistration@syr.edu



Drop Request Form – Spring 2024

If you no longer wish to receive SU credit for the course(s) you registered for, it is **your responsibility**, not the instructor's, to submit the drop form before the deadline. Courses won't be dropped via email or telephone notification. You will be sent an email notification when the drop request has been officially processed.

Submit Form Via:

- Email to suparegistration@syr.edu
- Fax to 315-443-1626

This form must be received in the Project Advance office by the Spring 2024 drop deadline of April 17, 2024

Student's Information

Name: _____

High School: _____

SUID #: _____

Email: _____

Course(s) to Be Dropped

Course Name: _____

Course Number (i.e. SOC 101): _____

Reason: _____

Signatures

Student: _____

Date: _____

Parent: _____

Date: _____

Instructor(s): _____

Date: _____

Date: _____

Date: _____

Understanding a SUPA Withdrawal Request 2023- 2024

What does Withdrawing from an SU course mean?

A withdrawal is defined as a circumstance in which the student does not want to complete the course for college credit and can only be utilized after the drop date. You are still officially registered for the course with SU but have decided to have a “WD” appear in place of a grade on your college transcript. Please note: A WD does not affect your Syracuse University GPA if you end up attending SU.

What does a “WD” mean?

Your college transcript will reflect that an attempt was made to officially register in an SU course but that you chose to withdraw from the course rather than have your earned grade negatively affect your GPA.

What happens when you withdraw?

You will receive a “WD” for the course in place of a grade and you will remain on your Instructor SU Class Roster.

Am I eligible for a refund if I withdraw from a course?

Unfortunately, the answer is No.

Can I withdraw from my SU course via email or phone?

No, we must receive the official withdrawal form signed by student, parent and instructor.

What if I missed the Withdrawal deadline?

You will receive the final grade you earned for the course.

When can you Withdraw?

Fall Only Semester Course (*e.g. ECN 203 / 3 credits*)

To be eligible for a withdrawal, Project Advance must receive the signed Withdrawal request form prior to Friday, 1/5/24.

Yearlong Course (*e.g. CHE 113 / 4 credits*)

Typically registered in the fall semester

To be eligible for a withdrawal, Project Advance must receive the signed Withdrawal request form prior to Friday, 5/10/24.

Sequence Course, 1 section in fall and 1 section in spring (*e.g. HST 101 / HST 102 / 3 credits each*)

You register for both in the fall semester as they are linked together

You are eligible to withdraw from the first section if the withdrawal form is received prior to 1/5/24. If you decide to continue on with the second section you have until Friday, 5/10/24 submit your withdrawal request form.

Spring Only Semester Course (*e.g. PST 101 / 3*

credit) *Register in spring semester only*

To be eligible for a withdrawal, Project Advance must receive the signed Withdrawal request prior to Friday, 5/10/24.

Questions? Email suparegistration@syr.edu



Withdrawal Request Form – Spring 2024

If you wish to withdraw from the course(s) you registered for, it is **your responsibility**, not the instructor's, to submit the withdrawal form before the deadline. Withdrawals won't be processed via email or telephone notification. You will be sent an email notification when the withdrawal request has been officially processed.

The withdrawal option posts as a WD on your college transcript. This means the grade earned will not calculate into the grade point average (GPA).

Submit Form Via:

- Email to suparegistration@syr.edu
- Fax to 315-443-1626

This form must be received in the Project Advance office by the Spring 2024 withdrawal deadline of 5/10/24

Student's Information

Name: _____

High School: _____

SUID #: _____

Email: _____

Course(s) to Be Withdrawn

Course Name: _____

Course Number (ie SOC 101): _____

Reason: _____

Signatures

Student: _____

Date: _____

Parent: _____

Date: _____

Instructor(s): _____

Date: _____

Date: _____

Date: _____

Credit Transfer Process

Earning Credit Recognition

SUPA cannot guarantee that all colleges and universities will accept the Syracuse University credits that you earned in high school. Every school has their own policies regarding the transfer of credit, sometimes varying by department. In any case, colleges are under no obligation to transfer credit earned at another institution.

Students who earned a “C” or better in a Syracuse University course in high school and attempted to transfer the course, report transfer success 90% of the time. This could mean any or all of these:

- Placement: student is eligible to take a higher-level course
- Course Exemption: the course is used to fulfill a general education requirement, a requirement for a major or minor, or both
- Credit: credits are added to the student’s transcript either in addition to the above recognition or as “elective credit”

Credit Explained

“Credits” are what universities award students for successful completion of a course. They are based on the number of hours per week the student spends in the class. At schools like Syracuse University that operate on a semester system most courses earn either three or four credits (labs in science courses count as one hour).

While all colleges and universities are different, most will have a minimum requirement of credit hours needed to graduate, usually around 120 for a Bachelor’s degree or 60 for an Associate’s degree. This number will include credits awarded for general education courses, required courses for a major or minor, and elective courses.

Tips for Securing Credit Recognition

SAVE IT: Students should save their class syllabus and any written work and exams/tests that they can. These can help the faculty at the institution you attend properly place you into more advanced courses and determine if the course meets general education and/or major or minor program requirements.

SAY IT: Make sure you indicate on your college applications that you have taken/are taking Syracuse University courses.

PROVE IT: After you have received your grade in the mail from Project Advance, request that a transcript be sent to the appropriate contact at the college or university of your choice (see transcript request process below).



If you initially are denied credit recognition, do not despair! Sometimes you have to go past admissions officials or the Registrar’s office and appeal directly to a department head or professor. That’s why it’s important to save your syllabus and your work.

In the end, some schools will simply choose not to offer any recognition for college courses taken in high school. If that happens, your effort and tuition have not been wasted! Credit recognition is not the only benefit of taking a Syracuse University course through SUPA. You will have gained valuable experience by taking an actual college course, helping prepare you for the rigor of college coursework.

Requesting a Transcript

To begin the credit transfer process, students will need to request that an official Syracuse University transcript be sent to the school they will be attending. Students should wait to order transcripts until they have received notification from our office that grades have officially been submitted! Syracuse University transcripts are managed by Parchment, a secure partner of the University. Students will create an account and Parchment will send the transcript to the school or college of the student’s choice. Transcripts cost \$12 each. Full instructions with screenshots and a link to Parchment are available on our website at supa.syr.edu/transcripts.

As always, you can contact our office with any questions. We are always happy to help students with the credit transfer process.

supahelp@syr.edu
(315) 443-2404
supa.syr.edu

Transferring Syracuse University Credit

All transcript and credit recognition information has been posted on our website for your convenience at supa.syr.edu/transcripts

Ordering Your Syracuse University Transcript

Syracuse University partners with Parchment to order and deliver official university transcripts. Parchment has recently upgraded their system, so all students will be required to create a new account.

*FORMER STUDENTS: if you are not currently enrolled in a SU course, skip to Step 2. If you are currently enrolled in an SU course, proceed with Step 1

1. Confirm that your grade has been posted by your high school instructor after completion of the course. If you do not wait until your grade is officially posted, your transcript will be blank.

We recommend that students wait to order their official transcript until after their grade has been posted. We will alert students when this has occurred via email. The student may also log in to view/confirm their grade has been posted.

To view your grade, you will be required to log into “MySlice” using your NetID. See below for instructions on this process:

- Activate your NetID at <https://netid.syr.edu> utilizing your SUID number: Your SU ID number would be located on your welcome letter mailed to your attention or on the invoice that was generated and mailed to your parent/guardian’s attention
- Any issues with activating you NetID can be resolved through: <https://its.syr.edu/create-a-help-ticket/>
- Sign into “MySlice” at <https://myslice.syr.edu> with your NetID and Password
- When asked for your email, please use your NetID + “@syr.edu”. For example, if your NetID is “JSmith” your should enter “JSmith@syr.edu” as your email address.
- You may be prompted to set up multifactor authentication (MFA) for security purposes. See the sidebar on the right for this process.
- Under “Student home”, go to “Academics” and then click on “Grades”.
- You are looking for a letter grade to the right of the course(s).
- Proceed to the next step “Order your official SU Transcript through Parchment”

2. Order your official SU transcript through Parchment

A transcript is the most important piece of evidence of your college work and must be sent to your chosen institution in order to transfer your credit. Only students who officially registered for and completed their course are eligible to receive a transcript.

(continued on next page)

Link to Parchment Website: <https://www.parchment.com/u/registration/33194/institution>

Parchment recommends using either Chrome or Firefox. Mobile devices are not supported.

- Create an account through Parchment, a secure partner of the University who handles transcript requests. Click [HERE](#) for a Guide to Ordering Transcripts
- When you are filling out the form, under the section “Program” please enter “Project Advance”
- Please be sure to use your full or formal name (i.e. “James” not “Jim”) and date of birth when setting up your Parchment account
- Know your SUID # or last 4 digits of your Social Security Number. (If you did not provide your Social Security number when you registered for credit and do not have your SUID, please call our office at 315-443-2404 to receive your SUID. We will not give it out that information over email or livechat.)
- Know the mailing or email address of where your transcripts need to be sent- please contact your college for that information ahead of completing the request.
- Have your credit card information available (there is a \$12.00 fee for ordering transcripts)
- To check the status of your request, log back in with the username and password you set up when you created your account with Parchment.

Additional Recommendations for All Students:

- Save your course syllabi. Colleges and universities might request a copy of your syllabus to assure that the course is comparable to the one taught on their campus.
- Contact colleges and universities directly and speak with your academic advisor or faculty to see if there is any more information that needs to be provided in order to have credit recognized.

Microsoft Multifactor Authentication (MFA) for MySlice

MFA is an added verification step during authentication that helps to prevent the unauthorized use of NetIDs and passwords by ensuring that only the account owners themselves can access their account. Members of the Project Advance community who use online systems like MySlice will need to set up an authentication method to log into these systems moving forward.

See the Syracuse University “Answers” Page link: <https://bit.ly/3rjMqhq> for the full MFA process for Project Advance students

Before you start, you will need:

Your NetID and Password. Please go to <http://netid.syr.edu> to retrieve and activate your NetID.

Steps:

- Go to <http://myslice.syr.edu>
- Click “Students/Faculty/Staff”
- Enter your NetID and then your password. You will be prompted to set up Multifactor authentication at this time. When you get to the Microsoft Sign in screen, enter your NetID followed by “@syr.edu”, for example, NetID “otto44” would enter “otto44@syr.edu”.