

## Withdrawal Request Form- Fall 2017

**According to Syracuse University policy, a student can only withdraw from a Fall 2017 course only from 11/18/2017 through 01/20/2018.**

If you wish to withdraw from the SU course(s) you have registered for, it is the student's responsibility, not the instructors, to submit the withdrawal form before the deadline. No withdrawal will be processed via email or telephone notification.

Student Name \_\_\_\_\_ SU ID# \_\_\_\_\_

Today's Date \_\_\_\_\_ High School \_\_\_\_\_

Course(s) for Withdrawal	
Course Prefix and # (ex CHE 113)	Instructor Signature (required)

Please Note: A withdrawal form does not remove your financial responsibility to the University. Any outstanding balance would still need to be paid and no refunds will be processed.

Student Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Return to

- Fax to: 315-443-1626
- Mail to: SU Project Advance 400 Ostrom Ave., Syracuse, NY 13244
- Scanned and emailed to [suparegistration@syr.edu](mailto:suparegistration@syr.edu)
- Email notification will be sent when the drop request has been officially processed